

D . A . R . E

Discovery Adventure Recreational Educational
Supporting SEN children to learn through play in a secure environment

Accidents & injuries to Children & Young People

This Policy defines the procedures to be followed upon discovering that a client has had an accident and / or has sustained injuries. The purpose of this policy is to describe what to do in an emergency i.e., if a child collapsed or become very ill, the following procedures must be implemented by the Support worker.

1. Priorities of support workers should be:
 - assess the situation – do not put yourself in danger.
 - make the area safe.
 - assess all the casualties and attend first to any unconscious casualties.
 - send for help- do not delay.
2. It must not be assumed that the child is dead and check for the response. To this regard, following procedures should be taken.
 - Gently shake the casualty's shoulders and ask loudly, 'Are you all right?'
 - If the client is conscious try to get them to tell what happened, where pains or injuries are, etc.
 - Do not try to move the client unless absolutely necessary (e.g., to move out of the vicinity of a fire, etc). Instead make the person comfortable by placing a pillow under their head and covering them with a blanket. DO NOT MOVE ANYBODY WITH NECK OR SPINAL INJURIES.
 - If you do not get any response, your priorities are to shout for help; open the air way and check for normal breathing.
 - If the casualty is breathing normally place him/her in recovery position and check for continued breathing.
 - If the casualty is not breathing normally; get help and call for an AED if available and start chest compression (CPR)
3. If there is bleeding, following actions must be taken.
 - pressing on the bleeding point through a pad formed from a towel, clean handkerchief etc;
 - raise and support the injured part (unless broken);
 - apply a dressing and bandage firmly in place.
4. In case, broken bones or spinal injury is suspected following actions are required.
 - obtain expert help.
 - do not move casualties unless they are in immediate danger.
5. In case of burns, following procedure must be considered.
 - if in doubt, seek medical help.
 - cool the affected part of the body with cold water until pain is relieved.
 - Thorough cooling may take 10 minutes or more, but calling the emergency services must not be delayed in this process.
6. In case of eye injuries, should undertake following actions.

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- Wash out the eye with clean water or sterile fluid from a sealed container, if there is something in the eye.
 - Do not try to remove any thing that is embedded in the eye.
 - Wash out the eye with clean water or sterile fluid from a sealed container for at least 10 minutes if chemicals are involved, while gently holding the eye lid open.
 - Ask the casualty to hold a pad over the injured eye and call the emergency services must not be delayed in this process.
7. If urgent medical attention is required, dial 999 for the emergency services. In all other events, the child's parent should be contacted without delay.
 8. If the child is taken to hospital by ambulance, ensure that all medication that the child is currently taking is given to the paramedics.
 9. The Support worker should record all events in the Client's Records, and the child's parent and social worker should be contacted as soon as possible.
 10. All Staff will receive training in First Aid. Such training will be recorded in individual Staff Training Files.