D .A .R .E

Discovery Adventure Recreational Educational Supporting SEN children to learn through play in a secure environment

Fire risk assessment of the organisation's facilities

This Policy summarises the arrangements in place within the Organisation's administrative facilities to ensure the safe management of fire safety through the use of risk assessments in accordance with The Regulatory Reform (Fire Safety) Order, 2005:

- 1. To ensure compliance with *The Regulatory Reform (Fire Safety) Order, 2005*, MR TUNDE ALABI, the Director is responsible for implementing fire risk assessments within the Organisation's office facilities.
- 2. For the purposes of the Regulations, MR TUNDE ALABI, the Director is the competent person designated to carry out fire risk assessments and to implement any protective and / or corrective measures required by the Order.
- 3. Fire risk assessments will be carried out in accordance with the checklist schedule contained in *Fire Risk Assessment Policy*. This schedule approaches fire risk assessments from the following standpoints:
 - 3.1 Identifying fire hazards as:
 - sources of ignition;
 - sources of fuel;
 - sources of oxygen.
 - 3.2 Identifying the persons at risk within and around the premises that the Organisation occupies. Special attention should be paid to the needs of those who may be particularly at risk, such as those suffering from disabilities or impairments.
 - 3.3 Evaluating the risks involved from the standpoints of:
 - the risks of a fire occurring;
 - the risks to the people from the fire;
 - removing or reducing the fire hazards;
 - removing or reducing the risks to people:
 - fire detection and warning systems;
 - firefighting equipment and facilities;
 - o escape routes.
- 4. It will be used to record a summary of the findings of the risk assessment, together with an action plan, responsibilities for implementing this action plan, and target completion dates for the action to be taken. This will be verified by MR TUNDE ALABI, the Director as a "sign-off" to the risk assessment.
- 5. The risk assessment will be repeated on an annual basis.

Review: Nov 2024