

# D . A . R . E

Discovery   Adventure   Recreational   Educational  
Supporting SEN children to learn through play in a secure environment

## MISSING / LOST CHILD POLICY

Children Act regulations 1989 – you must have procedures to be followed in the event of a child being lost or a parent failing to collect a child

See Collection of Children Policy for procedure to be followed in the event of a parent failing to collect a child.

In the event of a child going missing from the care of **DARE Saturday & Holiday Playscheme** staff members, the following procedure will be followed:

- |         |   |
|---------|---|
| Stage 1 | Thoroughly search all internal and external areas whilst ensuring that the remaining children are adequately supervised |
| Stage 2 | Inform Management   |
| Stage 3 | Inform Police   |
| Stage 4 | Inform Parents  |
| Stage 5 | Write full report on Accident / Incident Sheet  |

Review Nov 2024